

BOARD OF HEALTH
SELECTMEN'S MEETING ROOM
THURSDAY, NOVEMBER 4, 2010
7:30 P.M.

PRESENT: RONALD MAJDALANY, CHAIRMAN
CLAUDIA RYAN

The meeting was called to order at 7:30 p.m.

1. **APPROVAL OF MINUTES:**

MOTION: Ms. Ryan to approve the minutes of the September 2, 2010 meeting.

SECOND: Dr. Majdalany (stepped down as Chairman)

VOTE: 2-0

2. **NOTICE OF APPEAL:**

A. Notice of Appeal of Building Inspector's denial to enforce zoning violations at an accessory structure at 355 State Road. The issue was not discussed as the applicant did not appear before the board and there are no health issues.

3. **HEALTH AGENT REPORT:**

Mark advised that the October report shows very few food inspections because the inspector was recuperating from surgery. There were 60 inspections done in the month of September. The inspections are ahead of schedule and the second inspections are being completed now.

4. **OLD BUSINESS:**

A. **Allergen Awareness Regulation Update:**

Mark advised that the Allergen Awareness information and posters have been distributed to restaurants and are available at the Health Office. He noted when inspections are done; menus are checked to be sure the alert is noted on the menu and drive through menu boards. There is a video on line to get certified and everyone has been e-mailed to make them aware of the on line course. The cost is \$10.00 and certification is required by February 1, 2011.

5. **NEW BUSINESS:**

A. **Increase in Rabies:** Mark advised that in the last month there have been 4 raccoons and 1 skunk that have tested positive for rabies. A phone message was sent out as far as the Simons Rock area to remind people to update their pet's rabies vaccine.

B. **Recent Food Service Citations:** Mark advised that he and Locke have issued 5 tickets. 1 was to the Brickhouse, 1 at the Farmer's Market for not having USDA stamped/inspected chicken, and the other 3 to businesses having no serve safe people available. The tickets have not been paid so they are being submitted to the court.

C. 2011 Permit Renewals: The renewal applications were mailed October 15, 2010 and reminders will be sent via e-mail.

D. Board of Health Service Standards: The Town Manager requested that all department heads choose 4 to 5 services that are the most time consuming and to submit a report. Mark advised that he incorporated complaints, permits, inspections and septic plan review in the report. The intern working for the Town Manager will compile a final report and chart.

E. Camp/Beach Reporting 2011: The 2011 beach test report and recreational camp reports have been sent to the state.

F. Conflict of Interest Law: The board members signed a new conflict of interest signature sheet noting they have been issued a copy of the law as annually required for the Town Clerk's Office.

G. Fiscal Year 12 Budget: Mark advised that he will be submitting a level funded budget this year as he does not foresee any increases. A budget detail will be submitted at the next meeting. There could be a 3% increase in the Contracted Services line item for the Visiting Nurse as usual.

The meeting adjourned at 8:00 p.m.

Respectfully submitted,

Carolyn Wichmann
Secretary